

<b>Meeting</b>	The Overview and Scrutiny Committee
<b>Date and Time</b>	Monday, 21st May, 2018 at 6.30 pm.
<b>Venue</b>	Walton Suite, Guildhall, Winchester

## **AGENDA**

### **PROCEDURAL ITEMS**

- 1. Apologies and Deputy Members**  
To note the names of apologies given and Deputy Members who are attending the meeting in place of appointed Members.
- 2. Appointment of Vice-Chairman for the 2018/19 Municipal Year**
- 3. Disclosures of Interests**  
To receive any disclosure of interests from Members and Officers in matters to be discussed.

*Note: Councillors are reminded of their obligations to declare disclosable pecuniary interests, personal and/or prejudicial interests in accordance with legislation and the Council's Code of Conduct.*

If you require advice, please contact the appropriate Democratic Services Officer, prior to the meeting.

- 4. Chairman's Announcements**
- 5. Membership of Sub-Committees and Informal Groups etc**



6. **To note the date and times of future meetings of this Committee**

21 May 2018	4 June 2018	9 July 2018	3 September 2018
15 October 2018	26 November 2018	28 January 2019	25 February 2019
20 May 2019			

*Members are reminded that the Programme of Meetings for 2018/19 was approved by Portfolio Holder Decision Notice (PH763 refers).*

7. **Minutes** (Pages 1 - 6)

Minutes of the meeting held on 26 February 2018 – attached for Members of the Committee only

**BUSINESS ITEMS**

8. Public Participation

To receive and note questions asked and statements made from members of the public on matters which fall within the remit of the Committee.

9. Appointments to External Bodies related to Scrutiny (Pages 7 - 10)

(OS202)

10. To note the Scrutiny Work Programme for 2018/19 and June 2018 Forward Plan and comment on any items for future consideration (Pages 11 - 16)

(OS199)

11. Draft Annual Scrutiny Report (Pages 17 - 22)

(OS201)

12. Monitoring Report - Key Decision not included within the Forward Plan during 2017/18 Municipal Year (Pages 23 - 28)

(OS200)

L Hall  
Legal Services Manager

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11 May 2018

Agenda Contact: Claire Buchanan, Senior Democratic Services Officer  
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*\*With the exception of exempt items, Agenda, reports and previous minutes are available on the Council's Website [www.winchester.gov.uk](http://www.winchester.gov.uk)*

## **MEMBERSHIP**

**Membership 2018/19 – to be confirmed at the Annual Council, to be held 16 May 2018.**

Quorum = 4 members

### **Relevant Portfolio Holders:**

Having regard to the content of the agenda, the Chairman requests that The Leader and all relevant Portfolio Holders attend meetings of the committee

## **PUBLIC PARTICIPATION**

A public question and comment session is available at 6.30pm for a 15 minute period. There are few limitations on the questions you can ask. These relate to current applications, personal cases and confidential matters. Please contact Democratic Services on 01962 848 264 in advance of the meeting for further details. If there are no members of the public present at 6.30pm who wish to ask questions or make statements, then the meeting will commence.

### **Voting:**

- apart from the Chairman, every Member has one vote when a matter before the meeting requires a decision.
- in the event of an equality of votes, the Chairman may exercise a casting vote and that vote may be exercised in any way seen fit.
- a Member may abstain from voting, or vote differently from how they may have indicated during the debate, without further explanation.
- the way each Member voted will not be recorded in the minutes, unless a motion to have a Recorded Vote has been passed.

### **DISABLED ACCESS:**

Disabled access is normally available, but please phone Democratic Services on 01962 848 264 or email [democracy@winchester.gov.uk](mailto:democracy@winchester.gov.uk) to ensure that the necessary arrangements are in place.